



## APPLICATION FOR SUMMER STAFF

*Claggett Camps 2022*

*Additional applications available:  
www.claggettcenter.org/camp-staff*

**POSITION DESIRED** (see attached for position descriptions and required dates, including trainings):

Senior Counselor \_\_\_\_\_ Junior Counselor \_\_\_\_\_  
Adult Volunteer \_\_\_\_\_ Chaplain \_\_\_\_\_  
Nurse \_\_\_\_\_

***Junior Counselor, volunteer, nurse, chaplain applicants:*** please circle date(s)/camp(s) available. ***Senior Counselor applicants:*** please see position description for availability requirements.

**Senior High Camp:** June 19-24

**Youth Camp:** July 17-21

**Middle School Camp:** June 26-July

**Special Challenge Camp:** July 24-28

**Family Camp:** July 5-8

**Camp Spirit Song:** July 31-August 5

**Adventure Camp:** July 10-15

**NAME:** \_\_\_\_\_

**DATE OF BIRTH:** \_\_\_\_\_

**GENDER/ PRONOUNS:** \_\_\_\_\_

**HOME ADDRESS:** \_\_\_\_\_

**EMAIL ADDRESS:** \_\_\_\_\_

**CELL PHONE:** \_\_\_\_\_ **HOME PHONE:** \_\_\_\_\_

### **PERSONAL BACKGROUND:**

Please answer the following questions. If the answer is "Yes," please give details on a separate sheet of paper:

1. Has your driver's or other license been suspended or revoked?  
YES NO
2. Have you been convicted for driving under the influence?  
YES NO
3. Have you ever been convicted of child abuse or a crime involving actual or attempted sexual molestation of a minor?  
YES NO
4. Has any formal charge ever been made that you engaged in inappropriate sexual behavior?  
YES NO
5. Have you ever been convicted of a crime?  
YES NO
6. Is there a fact or circumstance about you or your background that would call into question the advisability of entrusting you with the supervision, guidance, and care of young people?  
YES NO

**RETURN TO:** Rita Yoe, Claggett Center, 3035 Buckeystown Pike, Adamstown, MD 21710  
Phone: 301-874-5147 Ext 1832 E-Mail: ryoe@claggettcenter.org

**INTRODUCTION: What do you hope to get out of your experience as a counselor at Claggett this summer?**

**EDUCATION:**

List names and addresses of educational institutions you have attended in the past six years. Please include: grade completed (junior counselors), degrees received and/or major, if applicable:

**EMPLOYMENT HISTORY:**

List your employment history starting with your present job for the past five years. (Please include name of business, address, phone number, dates employed and your job title.) Use additional paper if necessary.

Please list any relevant volunteer experience. Use additional paper if necessary:

Please describe any experience working with children/youth. Use additional paper if necessary:

Please rate your experience/ability in the following: N-none L-low M-medium H-high

Drama _____	Softball _____	Hiking _____	Tent Camping _____
Art _____	Basketball _____	Backpacking _____	Canoeing _____
Dance _____	Volleyball _____	Crafts _____	Swimming _____
Singing _____	Group Games _____	Musical Instrument _____	
Other _____			

**CERTIFICATIONS:**

Do you hold any of the following CURRENT certifications:

WSI \_\_\_ Lifeguard \_\_\_ CPR \_\_\_ First Aid \_\_\_ Canoeing \_\_\_ Other \_\_\_

Are you willing to be trained in any of the above areas: \_\_\_\_\_

Which certificates have you held in the past: \_\_\_\_\_

**RELIGIOUS LEADERSHIP:**

If you are a member of, or are affiliated with a church, please provide the church's name:

Denomination: \_\_\_\_\_ Church Name/City/State: \_\_\_\_\_

Claggett Camps seek to be a welcoming and safe place for all to explore their faith, wherever each person may be in their own spiritual journey and regardless of prior church experience. Claggett is an Episcopal camp where campers and staff live in Christian community, worship together daily, and engage in small group Bible study. **Are you willing to participate fully in these, and to remain open to spiritual growth through your experience as a staff member?**

**REFERENCES:**

Please list two (non-family) references who can speak to your character, work performance, and/or experience with children and youth.

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Relationship: \_\_\_\_\_ Phone: \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Relationship: \_\_\_\_\_ Phone: \_\_\_\_\_

**Applicant's Statement**

I certify that answers given herein are true and correct to the best of my knowledge.

I authorize investigation of all statements contained in this application for employment as may be necessary in arriving at an employment decision.

I agree to release and hold harmless the Diocese of Maryland and the Bishop Claggett Center, its officers, employees, agents, and volunteers from any and all liability as it relates to any investigation undertaken by them in good faith regarding the information as it relates in this application, or any action by them as a result of such investigation.

In the event of employment, I understand that false or misleading information given in my application or interview(s) may result in discharge.

Applicant's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Staff Information**  
**Camp Staff 2022**  
**Claggett Camps**

**All staff must complete Safeguarding God's Children Abuse Prevention training (provided), and all staff over 18 must consent to completion of a background check.**

**HEALTH AND SAFETY:**

COVID-19 will still be a reality this summer. In order to prioritize the safety of campers and staff, every member of the community will be asked to make sacrifices of personal preference and comfort. Staff will be asked to sign a covenant agreeing to abide by and create a culture of safety, which may include masking, cohorting, and/or other changes to activities.

**Full vaccination against COVID-19 is required for all Claggett staff and volunteers.**

**STAFF POSITIONS:**

**Senior Counselor:** The ministry of Senior Staff is to plan, develop, and implement all camp activities and programs for the entirety of the camp season, supervised by the Programs (Camp) Director, with primary attention to camper safety and program quality. Senior Staff members must be at least 18 years old and one year out of High School. Senior Staff work in cooperation with their fellow members of Senior Staff, Junior Staff, Adult Volunteers, Chaplains, and the wider Claggett Center staff to create a fun, safe, centered, and cohesive Christian community with and for children, youth, and young people ranging from 2nd-12th grade.

- **Senior Staff must attend training June 9-18 and must be available for all camps, plus Sutton Scholars' week at Claggett, July 19-22. After hire, Senior Staff may request one of the following weeks off: Adventure Camp, Family Camp, Camp Spirit Song.** Requests will be granted based on participant/staff balance for the week.

**Junior Counselor:** The ministry of junior staff is to assist and support camp programs to create a fun, centered, and cohesive Christian community with and for children and youth ranging from 2nd-8th grade. Junior Counselors assist with all camp activities and are mentored by senior staff, chaplains, and volunteers to grow their skills as counselors. They are supervised by the Programs Director and Assistant Camp Director. Junior Staff members must have completed at least the 9th grade, be at least two grade years older than the camp for which they are applying, and attend Senior High camp and All-Staff Training.

**Adult Volunteer:** Claggett camps are enriched by the presence of adult volunteers, who are able to share their time to be in community with the rest of camp! Volunteers may have a particular skill they're willing to teach or share on a drop-in basis, or may apply to be a supporting member of the counselor team. Volunteers are supervised by the Programs Director.

**Camp Nurse:** The camp nurse stays on site and is responsible for dispensing camper medications, standing-order medications, maintaining the healthcare suite, and responding to onsite medical issues. Current RN or LPN license in Maryland or Compact State required. Great

for school nurses! Compensation includes private housing and discounted camp registration for dependents.

**Chaplain:** Chaplains provide spiritual leadership to campers and staff by designing and leading Chapel services based on the summer's theme and curriculum, and providing pastoral support to the camp community. Chaplains may be clergy or lay (with relevant training/experience). They work with the Programs Coordinator and Senior Staff team to implement faith formation activities, and when possible, work in teams of two chaplains per week.