

**APPLICATION FOR BISHOP CLAGGETT CENTER
YOUTH PROGRAMS POSITIONS**

www.bishopclaggett.org

Type of Position:

Senior Counselor	_____	Junior Counselor	_____
Volunteer	_____	Chaplain	_____
Nurse	_____		

Date Available to Work: _____

Available All Summer Conferences: _____

Available All Adventure Camps: _____

List Camps/Conferences You Would Like to Work: _____

NAME: _____ **SOC. SEC. NO:** _____

Marital Status: _____ Gender: _____

Date of birth: _____ Grade or year in college if appropriate: _____

HOME ADDRESS: _____

E-Mail Address: _____

Cell phone _____ Other phone _____

COLLEGE ADDRESS: _____

Phone/E-Mail Address: _____

Please answer the following questions. If the answer is "Yes", please give details on a separate sheet of paper:

1. Has your driver's or other license been suspended or revoked. YES NO
2. Have you been convicted of driving under the influence? YES NO
3. Have you ever been convicted of child abuse or a crime involving actual or attempted sexual molestation of a minor? YES NO
4. Has any formal charge ever been made that you engaged in inappropriate sexual behavior? YES NO
5. Have you ever been convicted of a crime? YES NO
6. Is there a fact or circumstance about you or your background that would call into question the advisability of entrusting you with the supervision, guidance, and care of young people? YES NO

List Name and Addresses of Educational Institutes you have attended in past 6 years.

List your employment history starting with your present job for the past 5 years. (Please include name of business, address, phone number, dates employed and your job title.) Use additional paper if necessary.

Denomination: _____ Church Name/City/State: _____

Are you active in your Church (Y/N): _____

List your previous volunteer work in Church or Community Group. (Please identify Church/Community Group and type of work)

Describe your experience in working or teaching youth.

List name(s) and telephone numbers of reference(s) for your experience working with youth.

Rate your experience & ability in the following: N-none L-low M-medium H-high

Drama _____	Softball _____	Hiking _____	Tent Camping _____
Art _____	Basketball _____	Tubing _____	Canoeing _____
Dance _____	Volleyball _____	Crafts _____	Swimming _____
Singing _____	Games _____	Musical Instrument _____	
Other _____			

Do you hold any of the following CURRENT Certifications:

WSI ___ Lifeguard ___ CPR ___ First Aid ___ Canoeing ___ Other ___

Are you willing to be trained in any of the above areas: _____

Which certificates have you held in the past: _____

Why do you want to work at Claggett this summer?

Personal /Business References (other than family):

Name: _____ Address: _____

Relationship: _____ Phone: _____

Name: _____ Address: _____

Relationship: _____ Phone: _____

Applicant's Statement

I certify that answers given herein are true and correct to the best of my knowledge.

I authorize investigation of all statements contained in this application for employment as may be necessary in arriving at an employment decision.

I agree to release and hold harmless the Diocese of Maryland and the Bishop Claggett Center, its officers, employees, agents, and volunteers from any and all liability as it relates to any investigation undertaken by them in good faith regarding the information as it relates in this application, or any action by them as a result of such investigation.

In the event of employment, I understand that false or misleading information given in my application or interview(s) may result in discharge.

Applicant's Signature: _____ Date: _____

RETURN TO:

Donna Kerner, Bishop Claggett Center, P.O. Box 40, Buckeystown, Md. 21717

Phone: (301) 874-5147 Ext. 102 Fax: (301) 874-0834 E-Mail: dkerner@bishopclaggett.org